



Agenda

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

6:30 PM

June 24, 2021
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) Consideration of a motion to approve the minutes of the May 20, 2021 meeting

EXPENSE REVIEW

- [2.](#) Review of Expense and Revenue Reports

FBO REPORT

OLD BUSINESS

NEW BUSINESS

SCHEDULE NEXT MEETING DATE

ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

May 20, 2021 - 6:30 PM

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Bryan.

ROLL CALL

Present: Tuchscherer, Bagge, Nations, Bryan, Woodraska
 Also Present: Council Liaison Stewart, FBO Tegeler
 Absent: None

APPROVAL OF MINUTES

1. Consideration of a motion to approve the minutes of the April 15, 2021 meeting

A motion was made by Tuchscherer, seconded by Woodraska to approve the minutes of the April 15, 2021 meeting. All voted aye.

Motion Carried

EXPENSE REVIEW

2. Review of Expenses and Revenue

Tuchscherer submitted a bill for splash blocks in the amount of \$63.44. It will be forwarded to City Hall for reimbursement.

FBO REPORT

Tegeler reported he is working on obtaining quotes from three companies for the new fuel system. He did stress the need to have the system installed and trouble free by July or it would need to wait until October due to the crop spraying.

OLD BUSINESS

Tegeler said he had a conversation with City Administrator Mulfinger and the runway crack sealing will not be done this year. When asked, Tegeler stated he will be spraying the cracks with weed killer.

It was reported there are two hangars currently vacant with a possibility of a third when the new owner of an aircraft housed at the airport takes possession.

A quote from Ashley Furniture in Cedar Falls was received for a Lazy Boy recliner in the amount of \$450.00. Furniture Showcase will be contacted for a price.

No information has been received from Conner Carlson. Bagge will make contact with him to see if he still has interest in using the terminal for a question/answer session on learning to fly.

SCHEDULE NEXT MEETING DATE

The next meeting was scheduled for June 24, 2021 at 6:30 P.M. at the airport.

ADJOURNMENT

A motion was made by Woodraska, seconded by Nations to adjourn at 6:55 P.M.

CITY OF OELWEIN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2021

GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>AIRPORT</u>					
001-2800-43110 HANGAR RENT	791.00	15,281.00	15,000.00	(281.00)	101.9
001-2800-43120 LAND RENT	.00	31,625.00	30,000.00	(1,625.00)	105.4
001-2800-47053 COURTESY CAR DONATIONS	.00	.00	250.00	250.00	.0
001-2800-47100 ELECTRICAL REIMBURSEMENT	.00	55.00	500.00	445.00	11.0
001-2800-47130 JET A/100LL FUEL REIMBURSEMENT	.00	5,623.87	5,000.00	(623.87)	112.5
001-2800-47990 MISC	.00	30,000.00	.00	(30,000.00)	.0
TOTAL AIRPORT	791.00	82,584.87	50,750.00	(31,834.87)	162.7
TOTAL FUND REVENUE	791.00	82,584.87	50,750.00	(31,834.87)	162.7

CITY OF OELWEIN
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2021

GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
001-2800-60100 SALARY	.00	421.93	500.00	78.07	84.4
001-2800-63100 BUILDING	172.96	4,612.61	2,500.00	(2,112.61)	184.5
001-2800-63310 VEHICLE	.00	297.89	1,000.00	702.11	29.8
001-2800-63730 COMMUNICATIONS	75.85	828.72	1,000.00	171.28	82.9
001-2800-63810 UTILITIES	312.83	3,655.98	5,500.00	1,844.02	66.5
001-2800-64950 CONTRACTS	2,883.34	31,716.74	35,000.00	3,283.26	90.6
001-2800-65041 EQUIPMENT	72.63	3,463.62	2,500.00	(963.62)	138.5
001-2800-65060 OFFICE SUPPLIES	(9.00)	671.93	500.00	(171.93)	134.4
TOTAL AIRPORT	3,508.61	45,669.42	48,500.00	2,830.58	94.2
TOTAL FUND EXPENDITURES	3,508.61	45,669.42	48,500.00	2,830.58	94.2
NET REVENUE OVER EXPENDITURES	(2,717.61)	36,915.45	2,250.00	(34,665.45)	1640.7

Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"."001280065060"

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-43110 HANGAR RENT				
	04/30/2021 (04/21) Balance			14,490.00-
AR	Payment Applied - Hangars - PAUL MARCOTTE		65.00-	
AR	Payment Applied - Hangars - GERALD OLSON E		65.00-	
AR	Payment Applied - Hangars - KYLE RICH-CROP		56.00-	
AR	Payment Applied - Hangars - KYLE RICH-CROP		90.00-	
AR	Payment Applied - Hangars - KYLE RICH-CROP		90.00-	
AR	Payment Applied - Hangars - KYLE RICH-CROP		155.00-	
AR	Payment Applied - Hangars - CHUCK & JUDY S		90.00-	
AR	Payment Applied - Hangars - CHUCK & JUDY S		180.00-	
YTD Encumbrance	.00 YTD Actual	15,281.00- Total	15,281.00- YTD Budget	15,000.00- Unearned 281.00-
001-2800-43120 LAND RENT				
	04/30/2021 (04/21) Balance			31,625.00-
YTD Encumbrance	.00 YTD Actual	31,625.00- Total	31,625.00- YTD Budget	30,000.00- Unearned 1,625.00-
001-2800-47053 COURTESY CAR DONATIONS				
	04/30/2021 (04/21) Balance			.00
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	250.00- Unearned 250.00
001-2800-47100 ELECTRICAL REIMBURSEMENT				
	04/30/2021 (04/21) Balance			55.00-
YTD Encumbrance	.00 YTD Actual	55.00- Total	55.00- YTD Budget	500.00- Unearned 445.00
001-2800-47130 JET A/100LL FUEL REIMBURSEMENT				
	04/30/2021 (04/21) Balance			5,623.87-
YTD Encumbrance	.00 YTD Actual	5,623.87- Total	5,623.87- YTD Budget	5,000.00- Unearned 623.87-
001-2800-47990 MISC				
	04/30/2021 (04/21) Balance			30,000.00-
YTD Encumbrance	.00 YTD Actual	30,000.00- Total	30,000.00- YTD Budget	.00 Unearned 30,000.00-
001-2800-60100 SALARY				
	04/30/2021 (04/21) Balance			421.93
YTD Encumbrance	.00 YTD Actual	421.93 Total	421.93 YTD Budget	500.00 Unearned 78.07-
001-2800-63100 BUILDING				
	04/30/2021 (04/21) Balance			4,439.65
AP	JOHN DEERE FINANCIAL F.S.B.	37.99		
	**VendorNo: 1985 **Desc: HERBICIDE			
AP	JOHN DEERE FINANCIAL F.S.B.	134.97		

**VendorNo: 1985 **Desc: HERBICIDE

YTD Encumbrance .00 YTD Actual 4,612.61 Total 4,612.61 YTD Budget 2,500.00 Unearned 2,112.61

001-2800-63310 VEHICLE

04/30/2021 (04/21) Balance 297.89

YTD Encumbrance .00 YTD Actual 297.89 Total 297.89 YTD Budget 1,000.00 Unearned 702.11-

001-2800-63730 COMMUNICATIONS

04/30/2021 (04/21) Balance 752.87

AP COMMUNITY DIGITAL WIRELESS LLC 43.95

**VendorNo: 4119 **Desc: AIRPORT INTERNET SERVICE

AP AUREON COMMUNICATIONS 31.90

**VendorNo: 100237 **Desc: AIRPORT PHONE SERVICE

YTD Encumbrance .00 YTD Actual 828.72 Total 828.72 YTD Budget 1,000.00 Unearned 171.28-

001-2800-63810 UTILITIES

04/30/2021 (04/21) Balance 3,343.15

AP BLACKHAWK WASTE DISPOSAL CO INC 28.00

**VendorNo: 4695 **Desc: GARBAGE PICKUP

AP EAGLE POINT ENERGY 5 LLC 265.10

**VendorNo: 100628 **Desc: ELECTRIC SERVICE

AP ALLIANT ENERGY 19.73

**VendorNo: 1077 **Desc: ELECTRIC SERVICE

YTD Encumbrance .00 YTD Actual 3,655.98 Total 3,655.98 YTD Budget 5,500.00 Unearned 1,844.02-

001-2800-64950 CONTRACTS

04/30/2021 (04/21) Balance 28,833.40

AP TEGELER AVIATION LLC 2,883.34

**VendorNo: 4705 **Desc: MAY FBO FEE

YTD Encumbrance .00 YTD Actual 31,716.74 Total 31,716.74 YTD Budget 35,000.00 Unearned 3,283.26-

001-2800-65041 EQUIPMENT

04/30/2021 (04/21) Balance 3,390.99

AP JOHN DEERE FINANCIAL F.S.B. 12.66

**VendorNo: 1985 **Desc: GREASE/NUTS & BOLTS/GRINDING WHEELS

AP B & B FARM STORE INC 59.97

**VendorNo: 3987 **Desc: BLADES - TORO MOWER

YTD Encumbrance .00 YTD Actual 3,463.62 Total 3,463.62 YTD Budget 2,500.00 Unearned 963.62

001-2800-65060 OFFICE SUPPLIES

04/30/2021 (04/21) Balance 680.93

AP IA DEPT OF AGRICULTURE 18.00-

**VendorNo: 2892 **Desc: FUEL METER LICENSES

AP IA DEPT OF AGRICULTURE 9.00

**VendorNo: 2892 **Desc: FUEL METER LICENSES

YTD Encumbrance .00 YTD Actual 671.93 Total 671.93 YTD Budget 500.00 Unearned 171.93

Grand Totals:

<u>3,526.61</u>	<u>809.00-</u>	<u>2,717.61</u>
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Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"-"001280065060"

